

MINUTES OF BUSINESS MEETING OF SEPTEMBER 10, 2020

The Business Meeting of the Piscataway Township Board of Education was held on Thursday, September 10, 2020, via video teleconference. The meeting was called to order at 6:01 pm by the Board President, Shelia Hobson.

I. CALL TO ORDER

Salute to Flag – Board President

Roll Call - Board Secretary

<u> </u> P	Ms. Cherry	<u> </u> P	Mrs. Hobson	<u> </u> Absent	Mr. Laughlin
<u> </u> P	Dr. Connors	<u> </u> P	Mr. Johnson	<u> </u> P	Mr. Patel
<u> </u> P	Mr. Fields	<u> </u> P	Mrs. Lane	<u> </u> P	Ms. Smith

II. NOTIFICATION ANNOUNCEMENT

HEREBY BE IT KNOWN that the Piscataway Township Board of Education has complied with the notification requirements of the Open Public Meetings Act for the announcement of this meeting date and place on September 9, 2020 in the following manner:

- ◆ Posting of the public notice on the posting board for the Board of Education in the Administration Building
- ◆ Email notification to the newspaper serving Piscataway, The Home News Tribune
- ◆ Email notification filed with the Municipal Clerk at the Municipal Building on Hoes Lane

Due to the declaration of a Public Health Emergency and State of Emergency by the Governor of the State of New Jersey, this meeting is being conducted via video conference and will be recorded. This recording is not an official record or supplement to the minutes and is intended only as a source of information that the public might utilize at a later date to familiarize themselves with the Board's activities.

III. EXECUTIVE SESSION

BE IT RESOLVED that the Board adjourn to executive session for the purpose of review and discussion of the personnel agenda, litigation, HIB monthly reports, and other matters pursuant to law N.J.S.A. 10:4-12(b).

Motion to adjourn: 6:03 pm

Moved	<u> </u> Mr. Fields	Seconded	<u> </u> Mrs. Lane
Yea	<u> </u> 8	Nay	<u> </u> 0

IV. PUBLIC SESSION

BE IT RESOLVED that the Board reconvenes public session.

Motion to reconvene: 7:03 pm

Moved	<u> </u> Dr. Connors	Seconded	<u> </u> Mr. Patel
Yea	<u> </u> 8	Nay	<u> </u> 0

V. STUDENT PRESENTATION

- None

VI. STUDENT REPRESENTATIVES' REPORT

- None

VII. PRESIDENT'S REPORT

- Thank you to the IT Department
- Investors Bank donation
- Gayatri Chetna Center donation
- Meal distribution

VIII. SUPERINTENDENT'S REPORT

NEW TEACHER RESIDENCY FOCUSES ON REMOTE LEARNING

Twenty-two teachers new to Piscataway took part in Piscataway's 2020-2021 New Teacher Residency held in August. This year's residency operated remotely, and continued to employ The Danielson Framework and its four domains for instructional practice: Planning and Preparation, The Classroom Environment, Instruction, and Professional Responsibilities. New this year, was the focus on how to incorporate these domains into a remote teaching environment. The Piscataway C&I Team responded to this challenge, and offered a robust roster of professional development that included deep dives into the use of web-based learning platforms such as FlipGrid, Zoom, Schoology, and Google Suite for Education. Other sessions focused on relationship building, setting up a Bitmoji Classroom, and working with Pupil Services and Human Resources. We are happy to welcome this group of talented professionals to our Piscataway teaching staff.

PROFESSIONAL DEVELOPMENT

In rescheduling the first marking period as fully remote for students, it was critically important to alter the school year schedule and begin with professional development for remote instruction. Opening schools on September 8 allowed Piscataway to begin the year with three full days of professional development: two devoted to remote instruction strategies, and one day reserved for school specifics. In addition to training originally created for the New Teacher Residency, teachers could select from a schedule that included remote strategies for specific grade levels and additional or more advanced training for several remote learning platforms. Professional development will continue throughout the year, as we identify both the strengths and needs of our teaching staff, as well as new technologies and programs. Thanks go out to Dr. Baskerville and the C&I Team, Bob Coleman, Rebecca Dayton, Chris Irovando, Jacqui Puleio, Jeff Celebre, Rebekah Sterlacci, Lindsay Barna, Sonal Bhatt, Zahrah Morgan-Williams, Lisa Parrish, Maria Aguillo, and Julia Cabrero, for creating this program.

SUMMER MEAL PROGRAM EXTENDED

Piscataway will continue its meal distribution for all students during our remote first marking period. "Grab and Go" meal distribution is available for all Piscataway students and can be picked up at any one of six centralized locations throughout the Township. Breakfast and lunch packages are available for pickup on Mondays and Thursdays between 2:00 p.m. and 4:00 p.m. at the following locations:

- Administration Building, 1515 Stelton Road
- Arbor School, 1717 Lester Place
- Children's Corner by the River, 2300 Cooper Street
- Eisenhower School, 360 Stelton Road
- M.L. King School, 5205 Ludlow Street
- T. Schor School, 243 North Randolphville Road

HELPDESK A SUCCESS

Throughout the summer months, students were consistently supported and challenged via the Virtual Summer Learning Helpdesk. At the Helpdesk, teachers kept regular weekly hours and were available to offer students immediate feedback in ELA and Mathematics. While some students in the district's Academic Support and Jump Ahead programs participated, it was geared toward and greatly benefitted students who were not in either program. As a result of its success, the Helpdesk has added assistance in Science and Social Studies, and will be extended throughout the first marking period.

PHS STUDENT TO SERVE NJ THESPIAN SOCIETY

Congratulations to PHS Drama Club and Thespian Society member Justin Mendez who will serve as a state officer for the NJ Thespian Society this school year. NJ Thespians is a state chapter of the Educational Theatre Association (EdTA), which sponsors the International Thespian Society (ITS). Its mission is to promote, strengthen, and advocate for theatre arts education in New Jersey's schools.

JUMP AHEAD SUMMER PROGRAM CONTINUES SUCCESS

Jump Ahead, Piscataway's Summer Academic Program designed to develop and strengthen students' skills for the upcoming school year, has been offered for more than five years as a supplemental summer program. Both branches of the program, Academic Assistance and Academic Enrichment, are tailored to meet varied learning competences in a structured environment. Using Lexia in Literacy and Dreambox in Mathematics, the work is adaptive to the students' grade level and academic growth. This year, the program was completely digital, but the results continued to be impressive. Both programs experienced enrollment growth with Academic Enrichment enrolling just under 500 students — a fifty-percent increase in enrollment over the previous year. Congratulations to Director of Community Education Kim Georgeian and Program Supervisors Sonal Bhatt and Shavonne Anderson for another successful year.

THANK YOU INVESTORS BANK

Piscataway High School students are grateful to Investors Bank for its generous grant to complete upgrades to the weight room. A total of \$50,000 was awarded to the school over a five-year period. This year, on behalf of Investors Bank, Vice President Market Manager Patricia Grazioso donated a \$10,000 check for upgrades that will include new equipment for both strength training and cardio training. All students will benefit as the weight room is used for strength and conditioning for athletics after school, but used by all students in general physical education classes during the school day. Thank you, Investors Bank!

PHS TEACHER LISA SUDFIELD EXAMINES PRIMARY SOURCES

PHS Social Studies Teacher Lisa Sudfield was featured in a recent Edition of TEACHING AMERICAN HISTORY (TAH). Ms. Sudfield attended a TAH seminar at Montpelier, James Madison's Virginia estate, which led her to question, "Who today is reminding Congress and the President of Madison's example, so that they can learn how to work together to govern?"

As TAH reports, Ms. Sudfield finds, "History unfolds its truths as we examine the evidence ... it cannot be encapsulated in textbooks. Students find this 'difficult to understand, because they look for right and wrong answers. I have to explain that instead of those firm answers, there is support' in the historical document 'for the interpretation you're making.' TAH professors model this teaching approach, Sudfield says. 'A good facilitator gives you a question to drive the conversation and then steps back. That allows for rich dialogue.'" A great believer in using primary sources in teaching history, Ms. Sudfield plans to continue her personal professional development with future TAH seminars and workshops.

SARAH BENTIVEGNA PUBLISHES IN RUCORE

Conackamack Math Teacher Sara Bentivegna published a real-world probability problem for 11th grade students to solve. RUCORE: Rutgers University Community Repository shared this problem as part of the Rutgers University Libraries: "In a World Series, two teams play each other in at least four, and at most,

seven games. The first team to win four games is the winner of the World Series. Assuming that the teams are equally matched, what is the probability that a World Series will be won: a) in four games? b) in five games? c) in six games? d) in seven games?"

Students experience several breakthroughs throughout the development of their understanding of the problem and the solution. As students develop different interpretations of the problem they work together to calculate the probability of a team winning the World Series in 4, 5, 6, or 7 games.

PISCATAWAY EARNS CERTIFICATE OF EXCELLENCE FROM THE ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

The Association of School Business Officials International (ASBO) awarded Piscataway Schools with the Certificate of Excellence in Financial Reporting (COE). ASBO International's COE recognizes districts that have met the program's high standards for financial reporting and accountability. The school district earned the Certificate of Excellence for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ending 2019. This is the third consecutive year the district has been honored with this award.

PISCATAWAY EDUCATION FOUNDATION MAKES LARGE DONATION TO SCHOOLS ACROSS THE DISTRICT

The Piscataway Education Foundation donated \$87,000 to the Piscataway School District for the 2020-2021 school year. Each school received a \$7500 grant, with the two preschools sharing that amount and PHS receiving a larger grant amount of \$12,000. The grants are to be used for innovative teaching practices and methods. Principals and teachers are asked to brainstorm ideas for the best possible use of the grant.

CENERGISTIC PARTNERSHIP ACHIEVES IMPRESSIVE RESULTS

Following the first full year of the Cenergistic partnership, the results are in and the news is good. For the full year preceding schools shutting down in March, the district reduced overall energy consumption by 30-percent. To generate this savings, the District worked with Energy Specialist Alisia Quaccoo, who tracks energy consumption at all District buildings using leading state-of-the-art technology to identify waste and drive conservation. Even during the COVID-19 building shutdown, Ms. Quaccoo continued to audit District facilities for energy inefficiencies both onsite and through online technology. Energy reductions from the program to date equates to avoiding carbon emissions produced by the average car driving approximately 6.5 million miles or the energy use of 450 houses in a year.

THANK YOU GAYATRI CHETNA CENTER

The Gayatri Chetna Center generously donated meals for Piscataway students throughout the summer months, offering dinners with added variety to our meal delivery menu. This was greatly appreciate by our families who took advantage of the program. Thank you, Gayatri Chetna Center, for your kindness and donations!

SCHOOL COMMUNITY RELATIONS COMMITTEE

The Piscataway School Community Relations Committee met for the first time in the 2020-2021 school year to outline the needs of the district as to policing and police services. The Committee members include an administrative representative from each school level and from the Piscataway police force. It is chaired by Director of Administrative Services Colleen Pongratz. The committee will meet monthly throughout the school year and continue to build upon an open dialogue between the school community and police force.

- Thank you to staff
- School reopening
- Back to School nights
- Certificate of Excellence in Financial Reporting

IX. PERSONNEL & LABOR RELATIONS – Nitang Patel

BE IT RESOLVED that the following motions, identified as items “A” through “G”, be approved as presented:

A. RESIGNATIONS, TERMINATIONS AND/OR RETIREMENTS

Ellen Bezpa, Kindergarten Aide/Randolphville	Effective: 8/31/20 Reason: Retirement
Paul Bedor, Special Education Teacher/High School	Effective: 10/31/20 Reason: Retirement
Nitza Ebie, Community Education Preschool Aide/Children’s Corner	Effective: 8/31/20 Reason: Personal
Mary Ellen Jahn, Registered Nurse/High School	Effective: 10/1/20 Reason: Retirement
Derrick Presley, Substitute Part Time Cleaner/District	Effective: 8/24/20 Reason: Personal
Cheryl Scriven, School Social Worker/Eisenhower	Effective: 11/30/20 Reason: Retirement
Kathleen Uhrin, Payroll Clerk/Administration Building	Effective: 10/31/20 Reason: Retirement

B. APPOINTMENTS AND REAPPOINTMENTS – STAFF PERSONNEL

TEACHERS

The following non-tenured teacher, effective TBD, subject to completion of paperwork, for the 2020-2021 school year:

<u>First Name</u>	<u>Last Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Salary</u>
Amanda	Hastings	American Sign Language Teacher	PHS	1.00	\$55,750

OTHER

Kristine Leyra, Supervisor of the Enrollment Center & Truancy Officer/Administration Building, for additional evening hours of summer work for the 2020-2021 school year at her per diem rate not to exceed an additional 8 work hours, as scheduled by the Director of Administrative Services.

Terri Briggs, Secretary of the Enrollment Center and Truancy Office/Administration Building, is approved for 8 additional evening hours of summer work for the 2020-2021 school year as scheduled by the Director of Administrative Services.

The following teachers for the High School Virtual Writing Center tutoring, before and after school, for the first marking period of the 2020-2021 school year, at \$40 per hour not to exceed 160 total hours for the group:

Jillian Alonso
Amber Evans

Scott Hood
Volodar Lojko

Lenore Lupo
Patricia Killian

The following staff members to be approved for Virtual Academic Help Desk for the 1st Marking Period, at \$40.00 per hour, for 2 hours per week outside of the contracted school day:

	<u>Math</u>	<u>ELA</u>	<u>Science</u>	<u>Social Studies</u>
K-3	Maria Aguillo	Lisa Parrish	Robert Ahrens	Meghan MacMillan
4-5	Sonal Bhatt	Zahra Morgan-Williams	Ryan Watters	Nazia Ali
6-8	Julia Cabrero	Lindsey Barna	Peter Rollis	Katelyn Carter

The following teachers to prepare video demonstrations of lab investigations, procedures, or phenomena to be utilized during instruction to enrich and supplement the lab experience. These videos would provide a virtual resource to support science courses in grades 6-12. Teachers may not exceed 4 hours each at \$40.00 per hour, outside of the contracted school day:

Cristi Artificio	Sheree Davis	Linda Jeter	Rebecca Nordstrom	Evan Shenkler
Amritpal Bedi	Colleen Deppe	Kimberly Kipila	Jessie Pang	Craig Stein
Jason Bellew	Krishna Dharia	Bensy Kochupurackal	Binal Patel	Benjamin Szczepanik
Sarah Benn	Maureen Donner	Lauren Leon	Arlene Paterek	Lisa Szeto
Alissa Berse	Elizabeth Eibling	Craig Lollin	Kurt Patzelt	Dolores Taylor
Lisa Binz	Amina Elmahalawy	Meredith Madden	Nicolae Pavel	Dan F. Taylor
Erin Bontempo	Intesar Fanik	Danielle Mahler	Maureen Pena	Emily Tenenbaum
Marisa Brenner	Trystin Figel	Katelyn Massa	Abby Prince	Adele Tenore
Corrie Campbell	Ashley Figliola	Janet Mrotek	Peter Rollis	Lesley Wilson
Matthew Chioffe	Jim Grimm	John Murphy	Hulya Sercan	Elana Youssef
Gail Cunningham	Daniel Hayes	Lauren Nathanson	Amani Shallan	

The following High School English Teachers for an additional teaching period as per contract, at 1/6 of their annual base salary, effective 9/8/20:

Amber Evans Scott Hood

The following High School Health & Physical Education Teachers for an additional teaching period as per contract, at 1/6 of their annual base salary, effective 9/8/20 through 10/15/20:

Mike Awad Jonathan Buggey Jessica Whritenour

SUBSTITUTE

Robert Solomon, Substitute School Safety Officer, at an hourly rate of \$25.00, effective TBD, subject to completion of required paperwork, for the 2020-2021 school year.

C. CHANGE OF STATUS – STAFF PERSONNEL

TEACHERS

The following change in assignment effective 9/1/20 to 9/30/20, in the 2020-2021 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Judith Hutchinson, Elementary Teacher	ML King	Arbor

The following change in assignment effective 9/1/20 for the 2020-2021 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Susan Leacy/High School	Structured Learning Experience Coordinator .50FTE Business Teacher .50FTE	Structured Learning Experience Coordinator .25FTE Business Teacher .75FTE

The following changes in salary, effective 9/1/20 for the 2020-2021 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Sarah Bentivenga, Math Teacher/Conackamack	Step 4-5 BA \$57,566	Step 4-5 BA+15 \$58,536
Matthew Zrebiec, Language Arts/Literacy Teacher/Quibbletown	Step 8 BA \$64,283	Step 8 BA+15 \$65,253

Samantha Adams, Elementary Teacher/Grandview. Change in Federal Family Medical Leave of Absence/New Jersey Family Leave FROM: 9/1/20-10/14/20 without pay and with benefits. TO: No Federal Family Medical Leave of Absence/New Jersey Family Leave.

Kari Alligier, Elementary Teacher/Knollwood. Change in Emergency Family and Medical Leave Expansion Act under FFCRA. FROM: 9/1/20-12/1/20. TO: 9/1/20-11/23/20.

Stacey Cukierski, Support Specialist/Eisenhower. Change in Emergency Family and Medical Leave Expansion Act under FFCRA. FROM: 9/1/20-12/1/20. TO: 9/1/20-11/23/20.

Julie Keseday, Elementary Teacher/Grandview. Change in Federal Family Medical Leave of Absence/New Jersey Family Leave FROM: 9/1/20-10/2/20 without pay and benefits. TO: No Federal Family Medical Leave of Absence/New Jersey Family Leave.

Kathleen Malinconico, Elementary Teacher/Arbor. Medical Leave of Absence 9/1/20-12/1/20 with pay and with benefits.

Lauren Nathanson, Science Teacher/Schor. Change in Emergency Family and Medical Expansion Act under FFCRA. FROM: 9/1/20-12/1/20. TO: 10/5/20-12/25/20

Patricia Nazaire, Counselor/High School. Medical Leave of Absence 10/26/20-12/11/20 with pay and with benefits. Federal Family Medical Leave of Absence/New Jersey Family Leave 12/14/20-3/12/20 without pay and with benefits.

Cindy Rauch, Social Studies Teacher/High School. Emergency Family and Medical Leave Expansion Act under FFCRA in accordance with the guidelines of the act 10/5/20-12/25/20 with pay.

AIDES

The following change in assignment/location, effective 9/1/20 for the 2020-2021 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Donna DeCarlo	RP Aide ML King	LLD Aide Arbor

Deborah Terebecki, MC Aide/Administration Building. Medical Leave of Absence 9/28/20-12/18/20 with pay and with benefits.

CLERK

Carrie Harris, Accounts Payable Clerk/Administration Building. Change in Emergency Family and Medical Leave Expansion Act under FFCRA. FROM: 8/10/20-10/30/20. TO: 8/10/20-9/4/20.

OTHER

Due to the current suspension of the Children's Corner Infant and Toddler program, the following staff members are placed on furlough from 9/1/20 through 11/15/20:

Mary Ann Abreu	Sarah Maas	Erica Martinez
Emily Scoda	Katie Scoda	Caitlyn Tomari

Due to the reduction in enrollment for the Children's Corner Preschool, the offer of employment for the following individuals is rescinded, effective 9/1/20:

Brooke Bowers	Diana Buitrago	Sharon Cousin
Lori Himmler	Uma Kancharla	Robert Smylla
Rasika Tata		

The following change in previously approved payment for student videographing duties at the Board of Education meetings at the Administration Building:

<u>FROM</u>	<u>TO</u>
\$25.00 per meeting	\$35.00 per meeting

D. RESOLUTION

BE IT RESOLVED, that, Chief Master Sergeant Ronald Mahoney, AFJROTC/High School receive a monthly stipend of \$1,400 for the period of time he serves as the primary instructor for the Air Force JrROTC program during the 2020-2021 school year.

E. RESOLUTION

BE IT RESOLVED, that, Loriann Galeotafiore, Assistant Business Administrator/Administration Building, be assigned to monitor accounting procedures and financial reporting for the Community Education Department and, for these extra duties, will receive a \$9,000.00 stipend prorated to coincide with scheduled pay periods.

F. RESOLUTION

BE IT RESOLVED that the Board of Education acknowledges that David Oliveira, has achieved progress in his 2019-2020 quantitative and qualitative merit goals to earn the merit bonus of \$15,517.00, and authorizes submission of the 2019-2020 goal attainment with appropriate documentation for review and approval by the Interim Executive County Superintendent.

G. RESOLUTION

BE IT RESOLVED that the Board of Education, authorizes submission of the 2020-2021 Business Administrator, David Oliveira's merit goals as attached (2 quantitative and 1 qualitative) for the approval of the Interim Executive County Superintendent.

Moved <u>Mr. Patel</u>		Seconded <u>Ms. Cherry</u>	
	<u>Vote</u>		<u>Vote</u>
Ms. Cherry	<u>Y</u>	Mr. Johnson	<u>Y</u>
Dr. Connors	<u>Y</u>	Mrs. Lane	<u>Y</u>
Mr. Fields	<u>Y</u>	Mr. Laughlin	<u>Absent</u>
		Ms. Smith	<u>Y</u>
		Mr. Patel	<u>Y</u>
		Mrs. Hobson	<u>Y</u>
Yea	<u>8</u>	Nay	<u>0</u>
		Abstain	<u>0</u>

X. COMMITTEE REPORTS

- Fiscal Planning and Operations Committee – Dr. Connors

XI. APPROVAL OF MINUTES – Jeffrey Fields

BE IT RESOLVED that the following minutes be approved as submitted:

Business Meeting	August 13, 2020
Executive Session	August 13, 2020

Moved <u>Mr. Fields</u>		Seconded <u>Ms. Cherry</u>	
Yea	<u>7</u>	Nay	<u>0</u>
		Abstain	<u>1</u>

XII. PUBLIC COMMENTS FROM THE FLOOR

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every Board meeting.

Individuals wishing to speak must state their name and address. Comments are limited to three minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. The Board may require that individuals register to speak prior to the beginning of the meeting. Participants may submit written material in support of their position.

All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

- Gina Dizzine – School reopening
- Ved Sriraman – Board meeting protocols
- Jennifer Perry – School reopening
- Ruth Solomon – Virtual learning
- Vinodh Thankappan – Virtual learning
- Nichole Changaris – Virtual learning
- Catherine Dixon – Ralph Johnson

- Ann Bastian – Ralph Johnson
- Kirsten Sockolof – Virtual learning
- Kristine Ziminski – Virtual learning
- Shannon Bienvenue – Virtual learning
- Aarti Patel – Virtual learning
- Trupti Patel – Virtual learning
- Awa Faye – Virtual learning
- Stacie Bender – Technology
- Asel Montesclaros – Virtual learning
- Kim Flynn – Virtual learning
- Allison Corrao – Virtual learning
- Shelia Tucker – Virtual learning
- Sandra Ruoff – Athletics and school reopening
- Tim Simonitis – School reopening
- Bill Irwin – Ralph Johnson
- Juliet Pastras – Ralph Johnson
- John Terrana – Ralph Johnson
- Staci Berger – Ralph Johnson
- Zoe Scotto – Ralph Johnson
- Margaret Ball – Ralph Johnson
- Paul Graf – Ralph Johnson
- Charlie Kratovil – Ralph Johnson
- Muhammad Rafiq – Virtual learning
- Laurie Mann – Ralph Johnson and Board meeting protocols

Motion to close:

Moved Ms. Smith Seconded Mr. Patel
 Yea 8 Nay 0

XIII. FISCAL PLANNING & OPERATIONS – Tom Connors

BE IT RESOLVED that the following motions, identified as items “A” through “F”, be approved as presented:

A. APPROVAL OF MONTHLY DISBURSEMENTS

Explanation: Pursuant to N.J.S.A. 18A:19-2

BE IT RESOLVED that the following disbursements for the month of August, 2020 be approved as indicated:

Operating Account	
General Fund	\$ 5,679,616.92
Special Revenue Fund	\$ 74,126.55
Debt Service Fund	\$ 3,510,962.50
Food Services Fund	\$ 2,404.68
Adult & Community Education Fund	\$ 64,130.96
Payroll: August 15, 2020	\$ 831,734.22
Payroll: August 30, 2020	\$ 675,319.43
Capital Projects Fund	\$ 0.00
Self-Insurance Fund	\$ 2,017,662.37
Total	\$12,855,957.63

B. APPROVAL OF SECRETARY'S/TRANSFERS/CASH RECONCILIATION REPORTS

1. Explanation: Pursuant to N.J.S.A. 18A:17-9

BE IT RESOLVED that the following reports be approved and filed for audit:

Secretary's/Transfers Report July, 2020

AND BE IT FURTHER RESOLVED that the above report be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

2. Explanation: Pursuant to N.J.S.A. 18A:17-9

BE IT RESOLVED that the following report be approved and filed for audit:

Cash Summary Report June, 2020 Dated: July 31, 2020

C. APPROVAL OF ENERGY SAVINGS IMPROVEMENT PROGRAM CONTRACT

WHEREAS, The Board of Education of the Township of Piscataway in the County of Middlesex, New Jersey (the "Board of Education" or the "School District") conducted energy audits of the School District schools and facilities pursuant to the Local Government Energy Audit Program, and such audits were completed and delivered to this Board of Education; and

WHEREAS, this Board of Education has determined to consider the implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company (an "Energy Services Company") through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 for assistance with the development and implementation of an energy savings plan; and

WHEREAS, this Board of Education advertised for receipt of proposals by August 5, 2020 through competitive contracting in accordance with N.J.S.A. 18A:18A-4.1 *et seq.* to select an Energy Services Company in order to prepare an energy savings plan with the intent to later enter into a contract to implement energy conservation measures selected by the Board of Education and described in the plan; and

WHEREAS, proposals were submitted by Willdan Energy ("Willdan"), Honeywell International Inc. ("Honeywell"), DCO Energy, LLC ("DCO"), Energy Systems Group, LLC ("ESG") and Schneider Electric ("Schneider"), in accordance with the advertised Request for Proposals to Select an Energy Services Company to Develop and Implement an Energy Savings Plan through an Energy Savings Improvement Program (the "RFP"); and

WHEREAS, a committee was selected to review the proposals and report to the Board of Education the results of their review, a copy of which report was submitted to this Board of Education; and

WHEREAS, after reviewing the report of the committee, this Board of Education has determined that it is in the best interest of the School District to appoint Honeywell as the Energy Services Company with which the Board of Education will work to prepare an energy savings plan for the School District;

NOW, THEREFORE, BE IT RESOLVED, that the Piscataway Township Board of Education approves as follows:

Section 1. The proposal submitted by Honeywell, dated August 5, 2020 in accordance with the School District's RFP (the "Honeywell Proposal") is hereby approved.

Section 2. The Business Administrator/Board Secretary and/or the Board President are hereby authorized to execute and to enter into any contract that may be required to implement this resolution in a form consistent with the RFP and the Honeywell Proposal and approved by the Board's legal counsel. The Honeywell Proposal stipulates that Honeywell will charge no fee for assistance with the development of the energy savings plan and will assist the Board of Education with implementation of the energy savings plan once it is verified by an independent third party and approved by the Board of Education and this Board of Education determines the energy conservation measures to be implemented in accordance with the plan for the fees set forth in and in accordance with the RFP and the Honeywell Proposal and a contract to be entered into by and between the Board of Education and Honeywell, also in accordance with the RFP and the Honeywell Proposal and in a form approved by this Board of Education.

Section 3. The Business Administrator/Board Secretary is hereby authorized and directed to publish a notice of contract awarded in the newspaper as required by law

Section 4. The Board of Education hereby declares its intent to issue tax-exempt obligations to provide for funding as may be deemed necessary in a subsequent resolution of this Board of Education and to use the proceeds to pay or reimburse any expenditure for the costs of the energy conservation measures until the actual amount of such funding is determined. This Section 4 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 5. This resolution shall take effect immediately.

D. APPROVAL OF SUBMISSION OF CAPITAL PROJECTS TO NEW JERSEY DEPARTMENT OF EDUCATION

Explanation:

The district has decided to upgrade the generators at Theodore Schor Middle School, Eisenhower Elementary School, Knollwood Elementary School and Randolphville Elementary School. N.J.A.C. 6A:26 requires the district to amend its long range facilities plan and to submit the capital project plans to the New Jersey Department of Education for review and approval.

1. BE IT RESOLVED, by the Piscataway Township Board of Education to approve the submission of the Generator Upgrades at Theodore Schor Middle School, DOE State Project #23-4130-057-21-1000, to the New Jersey Department of Education, for review and Department approval of an "other capital project", amendment of the long range facilities plan to be consistent with the project, and application for Alyssa's law grant funding. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district. If the project exceeds the grant award, the district has sufficient budget funds to cover the additional project costs.
2. BE IT RESOLVED, by the Piscataway Township Board of Education to approve the submission of the Generator Upgrades at Eisenhower Elementary School, DOE State Project #23-4130-065-21-1000, to the New Jersey Department of Education, for review and Department approval of an "other capital project", amendment of the long range facilities plan to be consistent with the project, and application for Alyssa's law grant funding. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district. If the project exceeds the grant award, the district has sufficient budget funds to cover the additional project costs.
3. BE IT RESOLVED, by the Piscataway Township Board of Education to approve the submission of the Generator Upgrades at Knollwood Elementary School, DOE State Project #23-4130-100-21-1000, to the New Jersey Department of Education, for review and Department approval of an "other capital project", amendment of the long range facilities plan to be consistent with the project, and application for Alyssa's law grant funding. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district. If the project exceeds the grant award, the district has sufficient budget funds to cover the additional project costs.

4. BE IT RESOLVED, by the Piscataway Township Board of Education to approve the submission of the Generator Upgrades at Randolphville Elementary School, DOE State Project #23-4130-120-21-1000 to the New Jersey Department of Education, for review and Department approval of an “other capital project”, amendment of the long range facilities plan to be consistent with the project, and application for Alyssa’s law grant funding. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district. If the project exceeds the grant award, the district has sufficient budget funds to cover the additional project costs.

E. RECOMMENDATION TO DECLARE EQUIPMENT OBSOLETE FOR PURPOSES OF DISPOSAL

Explanation:

The Maintenance Department reviewed its inventory of equipment and determined that the following items had exceeded their useful life and no longer provide any value to the district.

QUANTITY	EQUIPMENT
1	1997 Ford B250 Van – V74
1	1997 Ford B250 Van – V75
1	2001 Dodge Mason Dum 3500 – V89
1	2001 GMC Savana 2500 – V99
1	2001 GMC Savana 2500 – V101
1	2005 Dodge Dakota 4X4 – V124
1	1999 Toro 580D mower - V85

BE IT RESOLVED that the Piscataway Township Board of Education declares the above equipment obsolete and authorizes the Business Administrator to sell the equipment at a public sale, including the use of an online auction website, and if no bids are received, the equipment is deemed to have no estimated fair value and is approved for disposal.

F. APPROVAL OF EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY TO CONTRACT ON BEHALF OF PISCATAWAY TOWNSHIP BOARD OF EDUCATION WITH NONPUBLIC SCHOOLS FOR NURSING SERVICES FOR THE 2020-2021 SCHOOL YEAR

Explanation:

Nursing Services are provided to nonpublic schools through the Educational Services Commission of New Jersey. The district board of education is required to submit a report on the services provided to the Executive County Superintendent of Schools.

BE IT RESOLVED that the Piscataway Township Board of Education, through contract with the Educational Services Commission of New Jersey, authorizes the administrative personnel of the Commission to conference, discuss and solicit input in the development of the nursing services contract document for the 2020-2021 school year which provides nursing services to the following nonpublic schools located within the Piscataway Township School District:

- An-Noor Academy
- The Goddard School
- Lake Nelson 7th Day Adventist
- Timothy Christian
- Rutgers Livingston Day Care
- Yeshiva Shaarei Tzion – Girls
- Yeshiva Shaarei Tzion – Boys

Nursing services to be provided first by assignment of a licensed nurse and the purchase of supplies and equipment necessary to implement the law and N.J.A.C. 6A:16-2.5 include:

- Assistance with medical examinations, including dental screening
- Audiometric screening
- Maintenance of student health records, including immunizations
- Scoliosis screening
- Adopt written policies and procedures extending the emergency care provided to the public school pupils to those pupils who are enrolled full time in the nonpublic school who are injured or become ill at school or during participation on a school team or squad.

Moved		<u>Dr. Connors</u>	Seconded		<u>Mrs. Lane</u>
	<u>Vote</u>		<u>Vote</u>		<u>Vote</u>
Dr. Connors	<u>Y</u>	Mrs. Lane	<u>Y</u>	Ms. Cherry	<u>Y</u>
Mr. Fields	<u>Y</u>	Mr. Laughlin	<u>Absent</u>	Mr. Patel	<u>Y</u>
Mr. Johnson	<u>Y</u>	Ms. Smith	<u>Y</u>	Mrs. Hobson	<u>Y</u>
Yea		<u>8</u>	Nay		<u>0</u>
			Abstain		<u>0</u>

XIV. POLICY – Brenda Smith

BE IT RESOLVED that the following motion, identified as item "A", be approved as presented:

A. ADOPT ON SECOND READING

BE IT RESOLVED that the Piscataway Township Board of Education adopts on second reading the following policy:

1648 Restart and Recovery Plan

Moved		<u>Ms. Smith</u>	Seconded		<u>Ms. Cherry</u>
	<u>Vote</u>		<u>Vote</u>		<u>Vote</u>
Mr. Fields	<u>Y</u>	Mr. Laughlin	<u>Absent</u>	Dr. Connors	<u>Y</u>
Mr. Johnson	<u>Abstain</u>	Ms. Smith	<u>Y</u>	Mr. Patel	<u>Y</u>
Mrs. Lane	<u>Y</u>	Ms. Cherry	<u>Y</u>	Mrs. Hobson	<u>Y</u>
Yea		<u>7</u>	Nay		<u>0</u>
			Abstain		<u>1</u>

XV. CURRICULUM – Shantell Cherry

BE IT RESOLVED that the following motions, identified as items "A" and "B", be approved as presented:

A. APPROVAL OF CONTRACTED SERVICES WITH COLLEGE BOARD/COLLEGE READINESS SYSTEM/PSAT

Explanation:

The Piscataway Township Schools participates in the College Board's Early Participation Program, an initiative to support the involvement of all students in the college-going process at an early age while

there is time to inform instruction and learning, and increase students' readiness for college expectations.

Students in grades 9-11 will participate in the PSAT assessment program which exposes students to college planning and preparation tools to get and keep them actively involved in the process.

The fee is calculated at a discounted rate of \$9.50 per student in grade 9, with an enrollment of 542 students and \$14.00 per student in grades 10-11 with an enrollment of 1,108 students, not to exceed the discounted rate of \$20,661.

BE IT RESOLVED that the Piscataway Township Board of Education approves contracted services for the College Board Early Preparation Program initiative for students in grades 9-11 for the 2020-2021 school year in the amount of \$20,661.

B. APPROVAL OF CONTRACT FOR HEINEMANN

Explanation:

Heinemann Units of Study is a Virtual Curricular Resource that supports the Curriculum for Teachers College. This is a proprietary product, copyrighted and directly connected to the units of study (our K-8) curriculum. The product includes teacher professional development, lessons for students, and parent support. Our teachers will benefit greatly from this product in their virtual instruction.

BE IT RESOLVED that the Piscataway Township Board of Education approves a contract with Heinemann for professional development to support the units of study curriculum at a cost not to exceed \$23,970.

Moved <u>Ms. Cherry</u>		Seconded <u>Mr. Johnson</u>	
Mr. Johnson	<u>Vote</u> Y	Ms. Smith	<u>Vote</u> Y
Mrs. Lane	<u>Y</u>	Ms. Cherry	<u>Y</u>
Mr. Laughlin	<u>Absent</u>	Dr. Connors	<u>Y</u>
		Mr. Fields	<u>Y</u>
		Mr. Patel	<u>Y</u>
		Mrs. Hobson	<u>Y</u>
Yea	<u>8</u>	Nay	<u>0</u>
		Abstain	<u>0</u>

XVI. PUPIL SERVICES – Nitang Patel

BE IT RESOLVED that the following motions, identified as items "A" and "B" be approved as presented:

A. APPROVAL OF CONTRACTED SERVICES

Explanation:

The following resolutions reflect the need for contracts with outside service providers on the part of the Office of Pupil Services. These contracts are necessary in order to ensure that the district may comply with Individual Education Program (IEP) requirements in the areas of evaluation, instruction, and related services.

BE IT RESOLVED that the Piscataway Board of Education approve the following resolutions for contracted services:

Kavita Sinha, MD be contracted to provide Neurological/Psychiatric Evaluations to Piscataway students at a rate of \$350.00 per evaluation in district or at doctor's office for the 2020-2021 school year.

B. APPROVAL OF OUT-OF-DISTRICT PLACEMENT

BE IT RESOLVED that the Piscataway Township Board of Education hereby approves the following out-of-district placement for the 2020-2021 school year:

Student #	School Placement	Effective Date	Rate
365876	North Brunswick Township Public Schools	9/1/20	\$15,418

Moved Mr. Patel Seconded Ms. Cherry

	<u>Vote</u>		<u>Vote</u>		<u>Vote</u>
Mrs. Lane	<u>Y</u>	Ms. Cherry	<u>Y</u>	Mr. Johnson	<u>Y</u>
Mr. Laughlin	<u>Absent</u>	Dr. Connors	<u>Y</u>	Mr. Patel	<u>Y</u>
Ms. Smith	<u>Y</u>	Mr. Fields	<u>Y</u>	Mrs. Hobson	<u>Y</u>

Yea 8 Nay 0 Abstain 0

XVII. ADMINISTRATIVE & AUXILIARY – Kimberly Lane

BE IT RESOLVED that the following motions, identified as items “A” through “D”, be approved as presented:

A. ACKNOWLEDGEMENT OF WEEK OF RESPECT OCTOBER 5-9, 2020

Explanation:

Pursuant to N.J.S.A. 18A:37-29, the first week in October is designated as a “Week of a Respect” in the State of New Jersey. School districts, in order to recognize the importance of character education, observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying. Throughout the school year, the district shall provide ongoing awareness and reinforcement of this instruction in accordance with the core curriculum content standards.

BE IT RESOLVED that the Piscataway Township Board of Education acknowledges October 5-9, 2020 as the Week of Respect; and

BE IT FURTHER RESOLVED that the Piscataway Township Board of Education accepts and endorses the district’s efforts in preventing harassment, intimidation, and bullying and promoting opportunities that create a safe, welcoming environment for students, parents, and staff.

B. ACKNOWLEDGEMENT OF SCHOOL VIOLENCE AWARENESS WEEK OCTOBER 19-23, 2020

Explanation:

Pursuant to N.J.S.A. 18A:36-5.1, the week beginning with the third Monday in October of each year is designated as “School Violence Awareness Week” in the State of New Jersey. School districts shall observe this week by organizing activities to prevent school violence including, but not limited to, age-appropriate opportunities for student discussion on conflict resolution, issues of student diversity, and tolerance. Law enforcement personnel must be invited to join members of the teaching staff in the discussions. Programs also must be provided for school employees that are designed to help them recognize warning signs of school violence and to instruct them on recommended conduct during an incident of school violence.

BE IT RESOLVED that the Piscataway Township Board of Education acknowledges October 19-23, 2020 as School Violence Awareness Week; and

BE IT FURTHER RESOLVED that the Piscataway Township Board of Education accepts and endorses the district's efforts in promoting the importance of school safety while providing opportunities for students, parents, school district personnel and law enforcement staff to discuss methods for keeping schools safe from violence.

C. AUTHORIZATION TO ACCEPT DONATION

Explanation:

The Grandview PTO has donated \$5,500 to support the students at Grandview Elementary School.

BE IT RESOLVED that the Piscataway Township Board of Education authorizes the Superintendent to accept a donation of \$5,500 from the Grandview PTO.

D. APPROVAL OF ATTENDANCE OF MEMBERS AND/OR EMPLOYEES OF THE BOARD AT CONFERENCES

WHEREAS, the Piscataway Township Board of Education deems participation in the following conferences by certain members and/or employees of the Board to be educationally necessary and fiscally prudent; and

WHEREAS, the costs aforesaid are and, as they further accrue, will be set forth in detailed documentation on file with the Office of the School Business Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to P.L. 2007, c. 53, hereby approves the following travel events. Unless otherwise stated, all costs of registration, travel, meals and lodging are included, to the extent permitted by law.

Name	Conference	Date(s)	Cost Not to Exceed
Vincenzo Stio	Handle with Care Instructor Re-Certification / Hamilton, NJ	September 15, 2020	\$450
Chris Baldassano	Handle with Care Instructor Re-Certification / Hamilton, NJ	September 18, 2020	\$450
Dr. Frank Ranelli Dr. William Baskerville David Oliveira Deidre Ortiz Colleen Pongratz Catherine Sousa	New Jersey School Boards Association Virtual Workshop 2020	October 20-22, 2020	\$900 (group rate up to 25 members)

Moved Mrs. Lane Seconded Mr. Johnson

Vote Vote Vote

Mr. Laughlin	<u>Absent</u>	Dr. Connors	<u>Y</u>	Mrs. Lane	<u>Y</u>
Ms. Smith	<u>Y</u>	Mr. Fields	<u>Y</u>	Mr. Patel	<u>Y</u>
Ms. Cherry	<u>Y</u>	Mr. Johnson	<u>Y</u>	Ms. Hobson	<u>Y</u>

Yea 8 Nay 0 Abstain 0

BE IT RESOLVED that the following motion, identified as item "E", be approved as presented:

E. APPROVAL OF ATTENDANCE OF MEMBERS AND/OR EMPLOYEES OF THE BOARD AT CONFERENCES

WHEREAS, the Piscataway Township Board of Education deems participation in the following conferences by certain members and/or employees of the Board to be educationally necessary and fiscally prudent; and

WHEREAS, the costs aforesaid are and, as they further accrue, will be set forth in detailed documentation on file with the Office of the School Business Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to P.L. 2007, c. 53, hereby approves the following travel events. Unless otherwise stated, all costs of registration, travel, meals and lodging are included, to the extent permitted by law.

Name	Conference	Date(s)	Cost Not to Exceed
Shantell Cherry Dr. Tom Connors Jeffrey Fields	New Jersey School Boards Association Virtual Workshop 2020	October 20-22, 2020	\$900 (group rate up to 25 members)

Moved Mrs. Lane Seconded Mr. Johnson

 Vote Vote Vote

Ms. Smith	<u> Y </u>	Mr. Fields	<u> Abstain </u>	Mr. Laughlin	<u> Absent </u>
Ms. Cherry	<u> Abstain </u>	Mr. Johnson	<u> Y </u>	Mr. Patel	<u> Y </u>
Dr. Connors	<u> Abstain </u>	Mrs. Lane	<u> Y </u>	Ms. Hobson	<u> Y </u>

Yea 5 Nay 0 Abstain 3

BE IT RESOLVED that the following motion, identified as item "F", be approved as presented:

F. APPROVAL OF ATTENDANCE OF MEMBERS AND/OR EMPLOYEES OF THE BOARD AT CONFERENCES

WHEREAS, the Piscataway Township Board of Education deems participation in the following conferences by certain members and/or employees of the Board to be educationally necessary and fiscally prudent; and

WHEREAS, the costs aforesaid are and, as they further accrue, will be set forth in detailed documentation on file with the Office of the School Business Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to P.L. 2007, c. 53, hereby approves the following travel events. Unless otherwise stated, all costs of registration, travel, meals and lodging are included, to the extent permitted by law.

Name	Conference	Date(s)	Cost Not to Exceed
Shelia Hobson Ralph Johnson Kimberly Lane	New Jersey School Boards Association Virtual Workshop 2020	October 20-22, 2020	\$900 (group rate up to 25 members)

Moved Mrs. Lane Seconded Ms. Cherry

	<u>Vote</u>		<u>Vote</u>		<u>Vote</u>
Ms. Cherry	<u>Y</u>	Mr. Johnson	<u>Abstain</u>	Ms. Smith	<u>Y</u>
Dr. Connors	<u>Y</u>	Mrs. Lane	<u>Abstain</u>	Mr. Patel	<u>Y</u>
Mr. Fields	<u>Y</u>	Mr. Laughlin	<u>Absent</u>	Ms. Hobson	<u>Abstain</u>

Yea 5 Nay 0 Abstain 3

BE IT RESOLVED that the following motion, identified as item "G", be approved as presented:

G. APPROVAL OF ATTENDANCE OF MEMBERS AND/OR EMPLOYEES OF THE BOARD AT CONFERENCES

WHEREAS, the Piscataway Township Board of Education deems participation in the following conferences by certain members and/or employees of the Board to be educationally necessary and fiscally prudent; and WHEREAS, the costs aforesaid are and, as they further accrue, will be set forth in detailed documentation on file with the Office of the School Business Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education, pursuant to P.L. 2007, c. 53, hereby approves the following travel events. Unless otherwise stated, all costs of registration, travel, meals and lodging are included, to the extent permitted by law.

Name	Conference	Date(s)	Cost Not to Exceed
Calvin Laughlin Nitang Patel Brenda Smith	New Jersey School Boards Association Virtual Workshop 2020	October 20-22, 2020	\$900 (group rate up to 25 members)

Moved Mrs. Lane Seconded Ms. Cherry

	<u>Vote</u>		<u>Vote</u>		<u>Vote</u>
Dr. Connors	<u>Y</u>	Mrs. Lane	<u>Y</u>	Ms. Cherry	<u>Y</u>
Mr. Fields	<u>Y</u>	Mr. Laughlin	<u>Absent</u>	Mr. Patel	<u>Abstain</u>
Mr. Johnson	<u>Y</u>	Ms. Smith	<u>Abstain</u>	Ms. Hobson	<u>Y</u>

Yea 6 Nay 0 Abstain 2

XVIII. OLD BUSINESS

- None

XIX. NEW BUSINESS

- Middlesex County School Boards Association Fall Virtual Meeting
- New Jersey School Boards Association Legislative Conference
- Kiara Harris – Arts Focus

XX. ADJOURNMENT

Moved Mr. Fields Seconded Mr. Patel
Yea 8 Nay 0

Meeting adjourned at 8:54pm

Respectfully submitted,



David Oliveira
Board Secretary