

MINUTES OF REORGANIZATION BOARD MEETING OF JANUARY 9, 2014

The monthly Business Meeting of the Piscataway Township Board of Education was held on Thursday, January 9, 2014, at the Administration Building. The meeting was called to order at 7:00 PM by the Board President, Mr. Mosier.

I. CALL TO ORDER

Salute to Flag – Board Secretary

II. NOTIFICATION ANNOUNCEMENT

HEREBY BE IT KNOWN that the Piscataway Township Board of Education has complied with the notification requirements of the Open Public Meetings Act for the announcement of this meeting date and place on June 29, 2013 in the following manner:

- ◆ Posting of the public notice on the posting board for the Board of Education in the Administration Building
- ◆ Email notification to the newspaper serving Piscataway, *The Home News Tribune*
- ◆ Email notification filed with the Municipal Clerk at the Municipal Building on Hoes Lane

This meeting is being digitally recorded. This recording is not an official record or supplement to the minutes and is intended only as a source of information that the public might utilize at a later date to familiarize themselves with the Board's activities.

III. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED MEMBERS

Mr. Puleio will administer the Oath of Office to the newly elected members:

Tom Connors
William J Irwin
Ralph E Johnson
Thomas Mosier

IV. REORGANIZATION RESOLUTIONS

A. BOARD SECRETARY'S PRESENTATION OF COMBINED REPORT OF PROCEDURES FOR ANNUAL SCHOOL ELECTION HELD ON NOVEMBER 5, 2013

The annual school election of the School District of Piscataway, County of Middlesex, was held on November 5, 2013 (voting hours 6:00 am to 8:00 pm).

Number of Registered Voters	34,170
Number of Votes Cast	10,823

The results of the Election were:

Members of the Board of Education

VOTES COUNTED FOR CANDIDATES

CANDIDATE NAMES	TERM	POLLS	ABSENTEE	PROVISIONAL	FEDERAL	TOTAL
Tom Connors	1 year	2,792	159	8	0	2,959
William J Irwin	3 year	3,447	235	16	0	3,698
Ralph E Johnson	3 year	2,426	171	16	0	2,613
Thomas Mosier	3 year	3,278	211	13	0	3,502

V. ROLL CALL

<u> </u> P	Mr. Connors	<u> </u> P	Ms. King	<u> </u> P	Mr. Nazir
<u> </u> P	Mr. Irwin	<u> </u> P	Ms. Lopez	<u> </u> P	Mr. Okamoto
<u> </u> P	Mr. Johnson	<u> </u> P	Mr. Mosier	<u> </u> P	Mr. Stern

VI. ELECTION OF PRESIDENT

STATEMENT – The floor is now open to receive nominations for the office of President of the Board of Education.

Nomination for: Mr. Irwin By: Mr. Nazir
 Nomination for: Mr. Mosier By: Mr. Connors

STATEMENT - Hearing no additional nominations, the floor is now open for a motion to close nominations.

I move that nominations be closed.
 Motion by: Mr. Connors
 Second by: Mr. Stern
 All in Favor: Y
 Opposed: N

Vote for the Office of President -

STATEMENT - As your name is called, please state the name of the nominee that you choose to vote for.

	Connors	Irwin	Johnson	King	Lopez	Mosier	Nazir	Okamoto	Stern
Nominee #1 Mr. Irwin	N	Y	Y	Y	N	N	Y	N	Y
Nominee #2									

STATEMENT - William J. Irwin is hereby elected as President of the Piscataway Township Board of Education.

Newly elected President assumes the chair.

VII. ELECTION OF VICE PRESIDENT

STATEMENT - The floor is now open to receive nominations for the office of Vice President of the Board of Education.

Nomination for: Ms. Lopez By: Ms. King
 Nomination for: By:

STATEMENT - Hearing no additional nominations, the floor is now open for a motion to close nominations.

I move that nominations be closed.
 Motion by: Mr. Connors
 Second by: Mr. Stern
 All in Favor: Y

X. ADOPTION OF ELEMENTARY/MIDDLE/HIGH SCHOOL CURRICULA, SERVICES & PROGRAMS

BE IT RESOLVED that all current curricula, services and programs at elementary, middle and high school levels be readopted until the 2015 Reorganization Meeting or until adoption of revised curricula.

XI. ADOPTION OF COMMUNITY OUTREACH AND ADULT SCHOOL PROGRAMS

BE IT RESOLVED that all programs and services offered by the Community Outreach program and the Adult School program be readopted until the 2015 Reorganization Meeting or until the adoption of revised programs.

XII. DESIGNATION OF GENERAL COUNSEL TO THE BOARD

BE IT RESOLVED that David B. Rubin, Esq. be appointed General Counsel to the Board.

XIII. AUTHORIZATION TO ENTER INTO CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS

WHEREAS, the Piscataway Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Piscataway Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Piscataway Township Board of Education intends to enter into contracts with the Referenced State Contract Vendors (as published by the New Jersey Department of the Treasury) through this resolution and properly executed contracts which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors (as published by the New Jersey Department of the Treasury) for the Reorganization Year January 1, 2014 through December 31, 2014 pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED that the Piscataway Township Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

XIV. AUTHORIZATION TO ENTER INTO CONTRACTS WITH CERTAIN APPROVED FEDERAL GENERAL SERVICES ADMINISTRATION / FEDERAL SUPPLY SCHEDULE (GSA/FSS) VENDORS

WHEREAS, N.J.S.A. 52:34-6.1, 52:34-6.3, 40A: 11-12, 18A: 18A-10 and 18A: 64A-25.9, permits use of federal General Services Administration (GSA) schedules for the purchase of equipment or services by school boards may, by resolution and without advertising for bids, purchase any goods or services under the GSA Purchasing Program for any contracts entered into on behalf of the District by the United States General Services Administration; and

WHEREAS, the Piscataway Township Board of Education has the need, on a timely basis, to purchase goods or services utilizing GSA contracts; and

WHEREAS, the Piscataway Township Board of Education intends to enter into contracts with the referenced GSA contract vendors (as published by the General Services Administration) through

this resolution and properly executed contracts which shall be subject to all the conditions applicable to the General Services Administration (GSA) contracts;

NOW, THEREFORE, BE IT RESOLVED that the Piscataway Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved federal GSA contract vendors (as published by the General Services Administration) for the Reorganization Year January 1, 2014 through December 31, 2014 pursuant to all conditions of the individual GSA contracts; and

BE IT FURTHER RESOLVED that the Piscataway Township Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

XV. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: PROPERTY AND CASUALTY INSURANCE AGENT

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of GR Murray Insurance Company for the Reorganization Year January 1, 2014 through December 31, 2014. GR Murray Insurance Company will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XVI. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: MEDICAL, PRESCRIPTION AND DENTAL INSURANCE AGENT

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of Brown & Brown Benefit Advisors, Inc for the Reorganization Year January 1, 2014 through December 31, 2014. Brown & Brown Benefit Advisors, Inc. will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XVII. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: BOND COUNSEL

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of McManimon & Scotland, L.L.C. for the Reorganization Year January 1, 2014 through December 31, 2014. McManimon & Scotland will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XVIII. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: CONSULTING & ENVIRONMENTAL ENGINEER

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of T & M Associates for the Reorganization Year January 1, 2014 through December 31, 2014. T & M Associates will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XIX. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: MEDICAL INSPECTOR

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with Dr. Julio Hip Flores for the Reorganization Year January 1, 2014 through December 31, 2014. Dr. Hip Flores will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

**XX. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT:
PSYCHIATRIC EXAMINERS**

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with Dr. Ronald Reeves and Dr. Ellen Platt for the Reorganization Year January 1, 2014 through December 31, 2014.

Dr. Ronald Reeves and Dr. Ellen Platt will be compensated in accordance with the hourly rate and reimbursable schedules as set forth in their professional services contracts. The contracts are available for public inspection in the office of the Board Secretary.

**XXI. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT: WORKERS
COMPENSATION ADMINISTRATOR**

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-4.1 and 18A:18A-4.3, with the firm of Inservco for the Reorganization Year January 1, 2014 through December 31, 2014. Inservco will be compensated in accordance with the amount set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

XXII. DESIGNATION OF AFFIRMATIVE ACTION/HARRASSMENT COMPLIANCE OFFICER

BE IT RESOLVED that Dr. Diane Janson be designated as Affirmative Action/Harrasment Compliance Officer for the Reorganization Year January 1, 2014 through December 31, 2014.

XXIII. DESIGNATION OF BANK DEPOSITORIES

BE IT RESOLVED that the depositories for School Funds be designated as follows:

TD Bank, Piscataway, New Jersey
NJARM, Princeton, New Jersey
Bank of New York, New York, New York

XXIV. DESIGNATION OF CHECK SIGNATORS

BE IT RESOLVED that the signators of district checks be designated as follows:

Board President
Superintendent of Schools
Board Secretary/School Board Administrator

XXV. DESIGNATION OF ADVERTISING MEDIA

BE IT RESOLVED that the *Home News Tribune* is designated as the official paper of the Piscataway Township Board of Education and is to be used whenever required, provided, however, that the use of the *Home News Tribune* shall not preclude the use of the *Courier News* and the *Star Ledger*, newspapers of general circulation within the district, whenever the use of the *Courier News* and the *Star Ledger* shall be deemed necessary by the Piscataway Township Board of Education or its agents.

XXVI. APPOINTMENT OF CUSTODIAN OF RECORDS

BE IT RESOLVED that Nicholas Puleio, Interim Business Administrator, be named to serve as Custodian of Records for the Piscataway Township Board of Education from January 1, 2014 to December 31, 2014.

XXVII. APPROVAL OF OFFICER FOR BIDDING AND PURCHASING

BE IT RESOLVED that Nicholas Puleio, (Qualified Purchasing Agent), Interim School Business Administrator, be appointed as Purchasing Agent in accordance with New Jersey State Statutes

and be authorized to advertise for and receive bids and purchase through state contracts wherever practical in the best interest of the Board of Education which shall remain in effect until the next Reorganization Meeting in 2015.

BE IT FURTHER RESOLVED that the District evoke the supplemental authority of N.J.S.A. 18A:18A-3 and 18A:18A-4.3 to set the District's bid threshold to the statutory bid threshold of \$36,000.

XXVIII. DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER (PACO)

BE IT RESOLVED that the Piscataway Township Board of Education designates Nicholas Puleio, Interim Business Administrator, as the Public Agency Compliance Officer (PACO) pursuant to N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27.

XXIX. DESIGNATION OF INTEGRATED PEST MANAGEMENT COORDINATOR

BE IT RESOLVED that the Piscataway Township Board of Education designates William R. Griffith as the Integrated Pest Management Coordinator pursuant to N.J.A.C. 7:30-13.3 for the Reorganization Year January 1, 2014 through December 31, 2014.

XXX. DESIGNATION OF INDOOR AIR QUALITY COORDINATOR

BE IT RESOLVED that the Piscataway Township Board of Education designates William R. Griffith as the Indoor Air Quality Coordinator for the Reorganization Year January 1, 2014 through December 31, 2014.

XXXI. DESIGNATION OF ASBESTOS INSPECTOR

BE IT RESOLVED that the Piscataway Township Board of Education designates William R. Griffith as the Asbestos Inspector for the Reorganization Year January 1, 2014 through December 31, 2014.

XXXII. DESIGNATION OF HOMELESS LIAISON

BE IT RESOLVED that Dr. Deborah Dawson be designated as Homeless Liaison for the Reorganization Year January 1, 2014 through June 30, 2014.

XXXIII. DESIGNATION OF DISTRICT ANTI-BULLYING COORDINATOR

BE IT RESOLVED that David Rubin be designated as District Anti-Bullying Coordinator upon reappointment as district counsel for the Reorganization Year January 1, 2014 through December 31, 2014.

**XXXIV. DESIGNATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT:
AUDIT SERVICES**

BE IT RESOLVED that the Piscataway Township Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A.5.a.(1), with the firm of Wiss & Company, not to exceed \$84,300, for auditing services related to the 2013-2014 school year. The contract is available for public inspection in the office of the Board Secretary.

XXXV. ESTABLISHMENT OF TIME AND PLACE OF BOARD MEETINGS

BE IT RESOLVED that the second and third Thursdays of each month be designated as the day of the regular meetings of the Board of Education, unless in conflict with the annual school calendar as adopted, and that the Administration Building, 1515 Stelton Road, be designated as the place for these meetings. Special meetings for the conduct of business arising between regular meetings will be held at the call of the President upon 48 hours notice by the Secretary to each member, as required by the Open Public Meetings Act.

Note: Unless otherwise specified, all meetings will convene in public at 7:00 PM, or as soon thereafter as a quorum is present, followed immediately by a closed Executive Session, not open to the public, for discussion of personnel and other matters appropriate for private discussion under the Open Public Meetings Act. The Board will reconvene in public at 8:00 PM for such presentations, discussion and action as are appropriate to be conducted in public. Action may be taken at all regular meetings scheduled by this resolution.

XXXV.

<u>M/S</u>	<u>Vote</u>	<u>M/S</u>	<u>Vote</u>	<u>M/S</u>	<u>Vote</u>	
Mr. Connors	<u>Y</u>	<u>S</u>	Ms. King	<u>Y</u>	Mr. Nazir	<u>Y</u>
Mr. Irwin	<u>Y</u>		Ms. Lopez	<u>Y</u>	Mr. Okamoto	<u>Y</u>
Mr. Johnson	<u>Y</u>		Mr. Mosier	<u>Y</u>	Mr. Stern	<u>Y</u>
	<u>Yea</u>	<u>9</u>		<u>Nay</u>	<u>0</u>	

XXXVI. ADOPTION OF THE NEW JERSEY SCHOOL BOARD MEMBER CODE OF ETHICS

WHEREAS, it is recommended that each year boards of education review and endorse the New Jersey School Boards Association's Code of Ethics, thereby affording individual members the opportunity to declare themselves willing to abide by these principles. The following action will renew this commitment:

BE IT RESOLVED that the Piscataway Township Board of Education adopts the following New Jersey School Board Member Code of Ethics:

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

<u>M/S</u>		<u>Vote</u>	<u>M/S</u>		<u>Vote</u>	<u>M/S</u>		<u>Vote</u>
<u>S</u>	Mr. Connors	<u>Y</u>		Ms. King	<u>Y</u>		Mr. Nazir	<u>Y</u>
	Mr. Irwin	<u>Y</u>		Ms. Lopez	<u>Y</u>		Mr. Okamoto	<u>Y</u>
	Mr. Johnson	<u>Y</u>		Mr. Mosier	<u>Y</u>	<u>M</u>	Mr. Stern	<u>Y</u>
		Yea	<u>9</u>		Nay	<u>0</u>		

XXXVII. ADOPTION OF BOARD GOALS

BE IT RESOLVED that the following motion, identified as item “A” be approved as presented:

A. ADOPTION OF BOARD GOALS

BE IT RESOLVED that the Piscataway Township Board of Education adopts the following goals for the 2013-2014 school year; until such time as the Board schedules a mini retreat to discuss possible modifications.

1. The Piscataway School community will provide every child an education that ensures that he or she can pursue post-secondary education without the need for remedial course work. This education will prepare him or her to succeed in our diverse society.
2. District support services, meaning all services outside the academic core, will be delivered on time and within budget, with 95% of our school based customers rating our service as satisfactory, including 50% rating service as excellent.
3. Despite dwindling resources, the Piscataway Township Board of Education will work to overcome the economic, political and social challenges facing our district and strive to ensure that funding and facilities are available to achieve our other goals.

<u>M/S</u>		<u>Vote</u>	<u>M/S</u>		<u>Vote</u>	<u>M/S</u>		<u>Vote</u>
	Mr. Irwin	<u>Y</u>		Ms. Lopez	<u>Y</u>		Mr. Okamoto	<u>Y</u>
	Mr. Johnson	<u>Y</u>		Mr. Mosier	<u>Y</u>	<u>M</u>	Mr. Stern	<u>Y</u>
	Ms. King	<u>Y</u>		Mr. Nazir	<u>Y</u>	<u>S</u>	Mr. Connors	<u>Y</u>
		Yea	<u>9</u>		Nay	<u>0</u>		

XXXVIII. PUBLIC COMMENTS FROM THE FLOOR

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every Board meeting.

Individuals wishing to speak must state their name and address. Comments are limited to three minutes’ duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. The Board may require that individuals register to speak prior to the beginning of the meeting. Participants may submit written material in support of their position.

All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

Motion to close:

Moved	<u>Mr. Connors</u>	Seconded	<u>Mr. Okamoto</u>
Yea	<u>9</u>	Nay	<u>0</u>

XXXIX. ADJOURNMENT

Moved	<u>Mr. Nazir</u>	Seconded	<u>Mr. Okamoto</u>
Yea	<u>9</u>	Nay	<u>0</u>

- - - Meeting adjourned at 7:50 pm

Respectfully submitted,

Nicholas Puleio
Interim Board Secretary